



Dear Local Safe Environment Coordinator,

We are once again preparing for the annual Safe Environment Audit that will be conducted this September. The purpose of the audit is to verify that the Diocese of Gary is in compliance with the USCCB Charter, “Promise to Protect, Pledge to Heal.” Many of you focused your time over the last year with auditing your parish/school data in VIRTUS Online. This effort should prove valuable when you complete your audit forms as you should be able to rely on VIRTUS Online compliance reports for collecting and verifying your data.

It is important that all enclosed material is thoroughly read and forms are thoroughly completed. The Instructions, Checklist, Parish Report Form, and Schedules A, B, C, D, and G are also available on the Diocese of Gary website. Click on “*Protecting Children*” tab at the bottom of the home page. It is crucial that the data is thoroughly completed in the appropriate format and submitted as soon as possible.

In order to satisfy the requirements of the auditors, it is necessary that each parish and school complete the enclosed audit reports by **Friday, June 1** and return to Cheryl Grandys.

Thank you in advance for your prompt response and cooperation. If you have any questions, please direct them to Cheryl (219-769-9292, ext. 277 or cgrandys@dcgary.org).

Blessings,

Safe Environment Committee

Kelly A. Venegas
Cheryl Grandys