



**NOTRE DAME**  
CATHOLIC COMMUNITY **NOW HIRING**

**ASSOCIATE CUSTODIAN**  
Notre Dame Catholic Church & School  
1010 Moore Road  
Michigan City, IN 46360

**JOB BRIEF**

We are looking for an associate custodian to provide a clean and healthy environment for our staff and students. Duties include but are not limited to classroom cleaning, restroom cleaning, event setup, and trash removal. The goal is to keep our buildings in a clean, safe, and orderly condition. You will be working in a friendly environment where your efforts are appreciated.

**SKILLS & DISPOSITION**

- Co-operative, patient, and friendly
- Respect for staff, faculty, students, and parishioners
- Desire to do a good job
- Pride in one's work
- Self-motivated
- Can work with others and/or independently
- Experience in plumbing, HVAC, and engineering welcome but not required
- Good health

**SALARY**

Commensurate with experience  
40 hour week

**BENEFITS**

- Medical & Life Insurance through Diocese of Gary
- Paid vacation (after 1 year employment)
- Paid holidays
- 403B Thrift Plan Available

- Uniform at no cost

## REQUIRED

Background check

VIRTUS training for the protection of children sponsored and provided by  
Diocese of Gary

Interested candidates should send resume to:

Pastor, Notre Dame Parish  
1010 Moore Road  
Michigan City, IN 46360

or Email: [fatherkeith@notredameparish.net](mailto:fatherkeith@notredameparish.net)