

**Diocese of Gary Pastoral Center  
Schools Office  
9292 Broadway  
Merrillville, IN 46410  
(219) 769-9292**

**VERIFICATION OF EXPERIENCE RECORD**

Dear Teacher,

The Indiana State Board of Education has ruled it is necessary for each teacher to have on file in the office of the Superintendent of Schools a certified copy of his/her teaching experience as described below. Do not include student or practice teaching, substitute teaching, college or university teaching. Begin with your first year of teaching. Place each year's teaching experience consecutively (do not group the years of experience). Send this to the certifying official (Superintendent of Schools) for their signature. You may make copies of this form if needed. Enclose a stamped envelope, addressed to the address above.

NAME OF TEACHER: (please print) \_\_\_\_\_ DATE: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIPCODE: \_\_\_\_\_ PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_

YEAR	EMPLOYING CORPORATION	CITY & STATE	CALENDAR YEAR	GRADES/ SUBJECTS TAUGHT	FULLTIME PART-IME	TOTAL DAYS EMPLOYED	SIGNATURE OF SUPERINTENDENT OR DESIGNATED OFFICIAL
1			-				
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							