DIOCESE OF GARY AUDIT 2016/2017
PAID EMPLOYEES

Name of Parish/School:				**City:**	
Schedule B	**PAID EMPLOYEES**				
Please note: This audit year, please make sure you are documenting on the Schedules as to whether or not the individual IS COMPLIANT with their training and background check.					
Parish and non-certified School Employees: Pastoral Associate, Secretary, Business Manager, DRE, Youth Minister					
Maintenance, Housekeeper, Substitute Teachers, Teacher Aides, Food Service, Librarians, Paid Coaches etc.					
List Full-Time & Part-Time Employees; **DO NOT LIST PRIESTS, DEACONS, TEACHERS, PRINCIPALS, OR VOLUNTEERS**					
Please Print!					
Last Name	**First Name**	**Position**	**VIRTUS Training Compliant (Yes or No)**	**Background Check Compliant (Yes or No)**	**Comments -- Explain any items listed as NO.**