

# Executive Director of Ministry/Development

CARITAS For Children is a Global Ministry looking for a passionate and dynamic Executive Director of Ministry/Development. CARITAS is a Catholic Lay Apostolate recognized as a Private Juridic Person within the Archdiocese of Chicago dedicated to developing relationships globally while impacting faith locally. At its core, CARITAS For Children provides financial assistance for the health, education, and general welfare of orphaned and disadvantaged children. This is done in partnership with the laity of the local Catholic Church and Catholic religious communities throughout the world. CARITAS brings a future and hope to children who have been born into a cycle of extreme poverty while creating a Christ-centered encounter with (caritas-loving) supporters. The person filling this position will be Christ-centered, enthusiastic, an effective communicator in writing and speaking, a servant who disciples and teaches other Christians, and could be an experienced religious lay person or priest. The most successful individual to build this position will never feel like it's work, instead, you will feel like it's your personal mission to serve God. If you have a natural and heartfelt charism for human communication, you will easily help us grow awareness of this special caritas-love among our existing and prospective sponsors and caritas-loving families. This will lead you to easily help us grow our network of Communities of Caritas. This is more than just a job; it is truly a ministry of love and sharing with others.

**As you consider and pray about exploring this tremendous opportunity, contemplate this:**

**As our Director of Ministry/Development, you will be responsible for growing CARITAS For Children as a Catholic Lay Apostolate recognized by the Catholic Church and operating as an ever-expanding resource for The New Evangelization. A deep, personal motivation and commitment to the virtues of the CARITAS ministry are essential. Your guiding light can be found at: 1 John 13:34-35.**

## Job Responsibilities

- You will use your dynamic personality to touch thousands of people through our volunteers, parishes and sponsor families. Our evangelizing mission collectively creates a deep understanding of God's love for us, leading to the creation of the most heartfelt relationships possible with a child of God and our sponsors...globally.

- You will be giving real hope and a future to thousands of children worldwide. This will make a lasting difference in their lives as well as to all those who they, in turn, will touch with their love, showing a true and loving mercy through direct relationships with our sponsors
- You will grow Catholic faith-based relationships to better engage individuals and families with their parishes, thereby implementing and expanding our committed support base through your New Evangelization efforts.
- You will collaborate with the Executive Director of Caritas along with our developing team using your excellent talent, energy and knowledge to build, reinforce and extend awareness of our ministry regionally and throughout the country. There are substantial plans for growing our Caritas outreach, which will require your help in a number of areas including (most especially) fundraising, introducing people to CARITAS and into a Christ-centered mission encounter, going around the country in person, digitally and through the use of social media as well as other forms of data-based methods, to reach tens of thousands of people with a message you will develop and “preach” using all of our latest technology. You will create Communities of Caritas throughout the U.S. and beyond.
- You will raise awareness about CARITAS For Children and establish special relationships with Catholic communities of faith and Institutes, including archdioceses, dioceses, parishes, schools, universities, retirement homes and others where individuals and families come to learn about God and live their lives.
- You will represent CARITAS at all levels of local church leadership and should have a good working knowledge of the institutional Church.
- You will serve the needs of all age groups with a special emphasis on young adults, creating international long- and short-term mission trips, and helping to form intentional disciples who will collaborate with us to expand the mission of CARITAS.
- You will grow and equip domestic and international volunteers, and trainers of volunteers as Advocates for Caritas.

**If this opportunity is of interest to you, please send a cover letter, resume and any other documents you wish to share, all in strict confidence. Please attach and email these to Christopher T. Hoar at [cthoar@caritas.us](mailto:cthoar@caritas.us). You may also upload your information using the link below. Thank you for your time and interest.**